



Report on Parent – Teachers meeting held on 29th November 2025

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Introduction

A Parent–Teacher Meeting (PTM) for the I B.Tech students of MITS, Deemed to be University, was successfully conducted on **29th November 2025**. The meeting aimed to strengthen the collaboration between parents and the institution, review students' academic progress, address concerns related to learning and behaviour and ensure holistic development of students. The event reflected the university's commitment to transparency, academic excellence, and student welfare.

The meeting provided a common platform for parents, faculty members, and academic administrators to interact constructively. It also helped parents gain a clear understanding of the academic environment, evaluation methods, attendance requirements, and support systems available at MITS.

Venue and Participants

The Parent–Teacher Meeting was held in the **classrooms of Saraswathi Block, MITS, Deemed to be University**. The venue was well-organized, spacious, and conducive to meaningful interaction between parents and faculty members.

The following participants were actively involved in the meeting:

- Parents of I B.Tech students
- Students (where required for academic clarification)
- Assistant Deans – I B. Tech. (Chemistry Stream & Physics Stream).
- Mentors, Class teachers and faculty members who handled the courses.
- Mr. Riyaz, Parents and Students Relation Officer, MITS
- AAO'S & Attenders of both the streams

Objectives of the Meeting

The key objectives of the Parent–Teacher Meeting were:

- To inform parents about the academic structure and evaluation process of the First B.Tech program.
- To review students' academic performance, attendance, and participation in class activities.
- To identify students who require academic support, mentoring, or counselling.
- To discuss behavioural aspects, discipline, and overall student conduct.
- To strengthen parent–teacher communication and collaboration.

- To address parents' queries related to curriculum, examinations, facilities, and student welfare.

Proceedings of the Meeting

The meeting commenced with a brief orientation by the faculty members, explaining the purpose and importance of the Parent-Teacher Meeting. Parents were welcomed and guided to respective classrooms according to departments and sections.

The coordinated presence of academic leadership and faculty ensured that parents' concerns were addressed comprehensively.

The Assistant Deans addressed the parents and highlighted the academic vision of MITS in respective classrooms such as:

- The importance of regular attendance and continuous assessment
- University regulations and academic policies
- The role of parents in motivating students
- Available academic and personal support mechanisms

The Asst. Deans emphasized that the transition from intermediate education to engineering requires consistent effort, discipline, and guidance.

The mentors interacted individually with parents and discussed such as:

- Academic performance of students in internal assessments
- Attendance status and classroom participation
- Strengths and areas for improvement
- Wellness activities
- Learning difficulties, if any...

Faculty members provided constructive feedback and suggested remedial measures such as additional practice, regular study schedules, and utilization of library and laboratory facilities.

Mr. Riyaz, Parents and Students Relation Officer, played a significant role in the meeting. He interacted with parents and:

- Addressed general concerns related to student adjustment and campus life
- Explained communication channels between parents and the university
- Encouraged parents to maintain regular contact with faculty and mentors
- Clarified doubts related to student support services

His interaction helped build trust and confidence among parents regarding institutional support for students.

During the meeting, several important points were discussed:

- The need for consistent academic monitoring by parents
- Importance of time management and self-discipline among students
- Early identification of academic difficulties and timely intervention
- Encouragement of students to participate in co-curricular and extracurricular activities
- Maintaining a healthy balance between academics and personal development

Parents actively participated in the discussions and shared their feedback.

Parents appreciated the transparent feedback provided by faculty members and expressed satisfaction with the academic environment at MITS such as:

- Satisfaction with the teaching methodology and faculty support
- Appreciation for the personal attention given to the students
- Interest in regular updates on academic progress

Due to PTM, parents and teachers developed the association with each other and exchanged the suggestions and noted by both for future improvement, including more frequent interactions and academic counselling sessions.

I B. Tech office arranged the refreshments (Water bottle, Fruit juice and a Samosa) to the participants of Parent-Teachers Meeting as a custom and tradition.

Outcomes of the Meeting

The Parent-Teacher Meeting resulted in the following outcomes:

- Strengthened communication between parents and faculty.
- Clear understanding among parents about students' academic status.
- Identification of students requiring additional academic support.
- Increased parental involvement in students' learning process.
- Reinforcement of the university's commitment to student success.

Conclusion

The Parent-Teacher Meeting held was highly successful. The collaborative efforts of the I B. Tech team (Assistant Deans, Additional Co-ordinators, AAOs, teaching faculty), Parents and Students Relation Officer ensured meaningful interaction and productive discussions.

The meeting reinforced the importance of a strong partnership between parents and the institution in shaping students' academic and personal growth. MITS remains committed to conducting such meetings regularly to ensure continuous improvement and holistic development of the student.

The I B. Tech team is highly thankful to the MITS Management, Vice-Chancellor, Registrar and all the administrative authority for their constant support and encouragement in successfully organising the parent teachers meeting.

A few photographs are given of Parent – Teacher Meeting for your reference :



